

## Windmill Primary School, Headington Transportation and Highways Comments



Location: Margaret Road, Headington

Proposal: School expansion to accommodate increased pupil numbers

### **Transportation and Highways Comments**

A site visit has been carried out.

Windmill Primary School is situated on Margaret Road in the residential area of Headington, Oxford. Margaret Road is traffic-calmed with a system of road humps. There is a Controlled Parking Zone (CPZ) in the vicinity of the School. The CPZ allows parking during School drop-off and pick-up but not long-term parking.

The proposal is to expand the School with an increase in pupil numbers and associated increase in staff and Gross Floor Area. This increase will be over a 3 – 5 year period.

This proposal is likely to increase the level of traffic and parking pressure during School drop-off and pick-up on the surrounding local roads. There is a School Travel Plan which seeks to reduce this impact.

A Transport Statement will be required to identify the impacts of the proposal on the local road network. The scope of the Transport Statement will need to be approved by the Local Highway Authority (LHA) to determine the necessary requirements.

An up-to date School Travel Plan should be produced to include up-to date pupil and staff travel survey data, a measurable set of targets, based on the survey data and an action plan to outline how the targets are going to be achieved. Oxfordshire County Council's Travel Choice's Team would be able to work with and assist the School Travel Plan Co-ordinator to update the plan.

I would note from the latest School Travel Survey where the existing catchment area of the School is predominantly Headington and Wood Farm and the vast majority of pupils live in the immediate vicinity of the School that walking and also cycling are important.

This Transport Statement and Travel Plan should consider:

- The requirements for on-site car parking provision to cater for the proposal. This is necessary where on-street parking in the surrounding area is restricted throughout the School day. The level of on-site car parking provision will need to be justified;
- On-site disabled car parking provision in accordance with the requirements of 'Inclusive Mobility';
- An appropriate car park layout to ensure access for deliveries, servicing and emergency vehicles;
- Vehicular access arrangements to parking areas and a system to restrict vehicular access to the School premises for drop-off and pick-up of pupils. This is to encourage non-car trips and in the interests of highway and pedestrian safety;

- Improvements to encourage walking including improved segregation of internal pedestrian routes from vehicular access routes and parking areas, pedestrian routes which are secure, step-free and lit and improved waiting areas for parents/guardians;
- A pedestrian infrastructure audit in the surrounding area to ensure that walking routes for pedestrians are acceptable;
- Cycle parking provision which will need to be covered, secure and accessible and facilities to encourage cycling and cater for the proposed increase in pupil and staff numbers; and
- Opportunities for cycle lanes and other safety measures to encourage pupils to cycle should be explored, where it was observed from site that cycle parking was under-utilised and the latest School Travel Survey noted that a number of pupils wanted to cycle but did not.

Proposals for the School should also include:

A Drainage Strategy for review by the LHA where the proposal is likely to include an increase in the permeable area. Surfacing for vehicular access and parking areas will need to be permeable paving and constructed to be Sustainable Drainage Systems (SUDS) compliant. This is to avoid localised highway flooding.

A Construction Traffic Management Plan (CTMP) to be submitted for review and approval by the LHA prior to any demolition and construction works being carried out at the School. This is in the interests of highway and pedestrian safety where the School is located in a residential area. Works are not to be undertaken until the CTMP has been agreed as acceptable by the LHA and should be undertaken outside of the School term.

Signed: Andrew Cooper  
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